

It is a requirement under the Education Act that student attendance is monitored. Monitoring is not limited to obtaining explanations for unexplained absences. An attendance which falls below 90% of possible attendances is deemed to place the student at educational risk ***whatever the reason for the absences.***

Relevant Legislation / Authority

- School Education Act 1999
- Parental Support and Responsibility Act 2008
- School Education Regulations 2000

Responsibility for monitoring student attendance at EATON COMMUNITY COLLEGE is as follows:

ROLE	RESPONSIBILITY
Monitoring presence or absence in each class	Classroom Teacher
Monitoring unexplained absences	Attendance Officer, Student Support Officers, SAER Student Services
Monitoring overall % attendance pattern	Student Support Officers (where case management applies), SAER Student Services, Deputy Principal
Monitoring absence concerns	School Attendance Officer, SAER Student Services